

To
The Secretary General
Sarhad Chamber of Commerce and Industry
Peshawar

Subject: Request for Issuance of Certificate(s) of Origin

Sir,

We, M/s _____, a duly registered corporate entity engaged in lawful commercial, industrial and export activities and a valid member of the Sarhad Chamber of Commerce and Industry (SCCI), hereby formally request the issuance of Certificate(s) of Origin in _____ (number) copies, in respect of our export consignment(s) of _____ product which is destined for _____ country.

It is respectfully requested that the aforesaid Certificate(s) of Origin along with letterhead attested against each certificate of origin may kindly be issued and attested in accordance with the applicable Rules, Regulations, Memorandum and Articles of Association and standard operating procedures governing issuance of Certificates of Origin by the Chamber.

Declaration & Undertaking

In consideration of the issuance of the above Certificate(s) of Origin, we hereby solemnly declare, affirm and undertake as under:

1. That the Certificate(s) of Origin so issued shall be utilized strictly and exclusively for our own bona fide export business and lawful trade transactions, pertaining solely to export consignments shipped in the name of our company.
2. That the said Certificate(s) shall not be assigned, transferred, lent, endorsed, or otherwise used for or on behalf of any third party, intermediary, or unrelated commercial entity, nor for any transaction other than the declared export consignment.
3. That the export transaction associated with the requested Certificate(s) of Origin fully complies with all applicable laws, rules and regulatory requirements of the Government of Pakistan, including but not limited to customs laws, trade policies, export regulations, taxation provisions and foreign trade documentation requirements.
4. That all particulars, statements, specifications, HS codes, product descriptions, quantities, values and country of origin details provided to the Chamber in support of this request are true, correct and in conformity with the Commercial Invoice, Packing List and other relevant export documents.
5. That we shall duly return and submit to the Chamber the designated Chamber copy of the Certificate of Origin, along with a copy of the corresponding Commercial Invoice and relevant export documents, for official record, verification and audit purposes, immediately upon completion of the export documentation process.
6. That we shall remain fully responsible and liable for the lawful use of the Certificate(s) of Origin and hereby indemnify and hold harmless the SCCI and its staff against any claim, loss, liability, penalty, misrepresentation, or legal consequence arising out of misuse, misdeclaration, or violation of any applicable trade or export regulation attributable to our firm.

Authorized Signatory: _____

Designation: _____

Contact No: _____

Signature & Stamp of Firm: _____

For office use

ISSUED Certificate of Origin Number _____ to _____, with each letterhead attested against each certificate of origin.

Commercial invoice and chamber's copy received/ pending.